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## Fiscal Services Points of Contact

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### **Enterprise ERP**

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### **Accounts Payable**

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### **Payroll**

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**FRANKLIN COUNTY AUDITOR MICHAEL STINZIANO**

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| Issue                                        | Primary Contact                                                                          | Secondary Contact                 |
|----------------------------------------------|------------------------------------------------------------------------------------------|-----------------------------------|
| <b>Enterprise ERP SUPPORT/ACCESS</b>         |                                                                                          |                                   |
| Add, modify, or remove MUNIS user            | <a href="mailto:ERPSUPPORT@FRANKLINCOUNTYOHIO.GOV">ERPSUPPORT@FRANKLINCOUNTYOHIO.GOV</a> | Jamie Abraham                     |
| MUNIS connectivity                           | <a href="mailto:ERPSUPPORT@FRANKLINCOUNTYOHIO.GOV">ERPSUPPORT@FRANKLINCOUNTYOHIO.GOV</a> | Jamie Abraham                     |
| MUNIS pop-up errors                          | <a href="mailto:ERPSUPPORT@FRANKLINCOUNTYOHIO.GOV">ERPSUPPORT@FRANKLINCOUNTYOHIO.GOV</a> | Jamie Abraham                     |
| <b>PAYROLL</b>                               |                                                                                          |                                   |
| ESS log-in problems and questions            | Anna Pindell                                                                             | Shakia Jones Brown                |
| Employee reimbursements                      | Anna Pindell                                                                             | Shakia Jones Brown                |
| PCN questions                                | Anna Pindell                                                                             | Shakia Jones Brown                |
| Payroll reports                              | Anna Pindell                                                                             | Ed O'Block                        |
| Local payroll tax questions                  | Shakia Jones Brown                                                                       | Matthew Jackson                   |
| Voluntary and involuntary payroll deductions | Craig Lantz                                                                              | Shakia Jones Brown                |
| OPERS, W-2 copies                            | Ed O'Block                                                                               | Shakia Jones Brown                |
| <b>FINANCIAL REPORTING</b>                   |                                                                                          |                                   |
| Pay-in issues                                | Ernie Francis                                                                            |                                   |
| Link Org/Object codes                        | Frank Marsh / Amy Hernandez Paz                                                          | Robert Caldwell                   |
| Object code selection                        |                                                                                          | Robert Caldwell / Matthew Jackson |
| Adjusting journal entries                    | Frank Marsh / Amy Hernandez Paz                                                          | Robert Caldwell                   |
| Capital assets                               | Frank Marsh / Amy Hernandez Paz                                                          |                                   |
| MUNIS financial reports                      |                                                                                          | Robert Caldwell / Matthew Jackson |
| <b>ACCOUNTS PAYABLE</b>                      |                                                                                          |                                   |
| Intra county vendors add or update           | Michelle Milby                                                                           | Andrew Towns                      |
| AP portal application issues                 | Michelle Milby                                                                           | Andrew Towns                      |
| Procurement Cards                            | Andrew Towns                                                                             | Michelle Milby                    |
| Purchase order locks                         | Carol Rich                                                                               | Andrew Towns                      |
| ACH and vendor issues                        | Michelle Milby                                                                           | Andrew Towns                      |
| W-9s and 1099s                               | Andrew Towns                                                                             | Michelle Milby                    |
| Temporary Vendors                            | Carol Rich                                                                               | Andrew Towns                      |
| Unclaimed Funds                              | Andrew Towns                                                                             | Michelle Milby                    |
| PO modifications                             | Carol Rich                                                                               | Andrew Towns                      |
| Copies of invoices and warrants              | Janet Jones / Carolyn Stuhr                                                              | Carol Rich                        |



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