Non-Expenditure Payment Voucher Form

|  |  |
| --- | --- |
| Agency | Description (50 characters) |
| Preparer |  |
| Phone | Special Instructions |
|  |  |

|  |  |
| --- | --- |
| Vendor Name and Address |  |
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| --- | --- | --- | --- | --- | --- | --- |
| Date Received | Vendor Number | Invoice Number | Org Code | Obj Code | Project | Amount |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | Total |  |

|  |  |
| --- | --- |
| This expenditure complies with existing constitutional, statutory, or administrative regulations. |  |
|  |  |
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|  |  |
|  |  |  |  |
| Authorizing Signature |  | Date |  |