



Appraisal Director (Hybrid eligible)

Compensation: Commensurate with experience

Employment Status: Full-time

FLSA Status: Exempt

Civil Service Status: Unclassified

The Franklin County Auditor's Office is seeking an Appraisal Director to join the Real Estate team.

Who are we?

The Franklin County Auditor's Office is dedicated to serving the community by ensuring fairness and accuracy in weight and measures across the county. Our mission is to protect and empower consumers, making sure they receive what they rightfully pay for at gas pumps and retail store scanners. As a trusted steward of county finances, we strive to promote fiscal responsibility and innovative initiatives that benefit all residents of Franklin County.

In addition to these important responsibilities, we assess property values to determine fair property taxes, while also working to provide tax relief for senior and citizens who are disabled. We understand the importance of supporting vulnerable populations and strive to make the process as accessible and accommodating as possible.

We are committed to upholding state regulations by ensuring that our furry friends are licensed. As required by state law, we proudly license dogs, recognizing the significance of responsible pet ownership within our community.

At the Franklin County Auditor's Office, we value the diversity of our residents and businesses and strive to create an environment of fairness, inclusivity, and equity in all our endeavors.

What will you do?

Monitors, advises, and supervises the contract appraisers that are utilized in the performance of the annual maintenance, Triennial, and Sexennial contracts; property value reviews after Triennial and Sexennial years; answers all questions related to these contracts and ensures the quality control standards are being adhered to; develops planning calendars for each contract appraisal function to ensure adequate staffing and completion (e.g., annual maintenance and new construction; triennial update, sexennial reappraisal, etc.); monitors monthly status meetings to ensure that the completion of the contracts meet statutory requirements; submits bi-weekly status reports from production and manpower reports submitted by the contract appraisal company; answers all value and procedures related questions from the contract appraisers.

Leads planning and strategy meetings with division leadership team: plans and strategizes concerning Annual Maintenance, New Construction, Triennial Update, Sexennial Reappraisal and property value reviews; conducts CAMA discussions about problems and solutions with proper staff; conducts follow up

meetings on progress concerning Annual Maintenance, New Construction, the Triennial Update and the Sexennial Reappraisal; interacts with staff on a daily basis concerning problems or potential problems; reviews Annual Maintenance, New Construction, Triennial Update, and Sexennial Reappraisal contracts every three (3) years to make sure that they are properly worded and inclusive of the needs and wants of the Auditor's Office for the upcoming three (3) year cycle.

Manages and supervises (e.g., schedules and assigns tasks; interviews job applicants; recommends the hiring of job applicants; recommends discipline; evaluates performance; receives employee complaints; approves and recommends the approval of leave requests; attends or participates in meetings in which policy questions are reviewed or discussed; develops and implements policy; recommends policy changes, etc.); responsible for providing oversight to the appraisal division.

Performs appraisal functions as needed; compiles market data from research and records; assembles data and writes appraisals for taxing purposes; checks real property sales records against recorded appraisal and determines market value; performs same function for manufactured homes taxed like real estate; measures structures and defines factors (e.g., water and sewer systems, age of structure, condition, etc.) to determine value for tax purposes according to prescribed schedule; performs same function for manufactured homes taxed like real estate; reviews the application of tax incentives to parcel values.

Acts as Senior Appraiser and teacher/trainer (e.g., trains the staff appraisers in technical or, experiential methods; imparts all knowledge to staff in a manner that makes staff think about what they are doing and what different ways they could handle the same problem, etc.); functions as the Senior Appraiser when necessary; maintains Ohio Certification and capable of being an expert witness.

Stays informed as to the local changes in the market place in Franklin County as well as macro changes in the market place that will or might have an impact on the local real estate market; stays on top of market metrics from published sources for usage in developing market models in use by the CAMA system, and the market guidelines for both staff and contract appraisers for the three approaches to value (the cost, the income approach, and the sales comparison approach); must understand and be able to explain any issues with the CAMA system with its ability to function properly; troubleshoot issues that might have a negative impact on future valuations set for annual maintenance, the Triennial update, and the Sexennial Reappraisal Valuations.

Who should apply?

We encourage individuals with Possession of a Bachelor's degree in business administration, real estate, public administration, or related discipline and a minimum of ten (10) or more years direct appraisal/assessment experience; five (5) years specializing in commercial and industrial appraisal preferred, but not required; or any combination of training, education, or experience which provides the desired knowledge, skills, and abilities to perform the essential functions of this position.

Must possess a state appraiser certification issued by the State of Ohio. Must possess and maintain valid Ohio driver's license and have an acceptable driving record; must comply with the FCAO Driving Policy.

We believe in the power of diversity and inclusivity, and we want to create an exciting and equitable environment for all. You belong here, and we encourage you to apply today!

Why should you work here?

We believe in providing an exceptional benefits package that recognizes the value of our employees: Some of our benefits include:

1. **Healthcare:** We offer a competitive medical, dental, and vision plan with low-cost deductibles.
2. **Public Loan Forgiveness:** As a public employee, your student loans can be forgiven after making the required monthly qualifying payments.
3. **Education Reimbursement & Training:** We invest in your growth and development by allowing you to expand your skills.
4. **Free-Parking Program/COTA Buss Pass:** Take advantage of the free parking program available through a lottery process annually; employees of the County get free weekday access to the Central Ohio Transit Authority (COTA) system.
5. **Wellness Incentive Program:** Our wellness incentive program rewards you with monetary incentives for engaging in healthy activities and maintaining a balanced lifestyle.
6. **Generous Time Off:** You deserve time for yourself and your loved ones. Enjoy 32 hours of personal leave per calendar year, 2 floating holidays, and 12 paid holidays annually. Additionally, accumulate sick and vacation leave for well-deserved breaks.
7. **Hybrid Work Schedule:** We understand the importance of work-life harmony. For most positions, we offer a hybrid work schedule that allows flexibility in where you work, promoting a healthy integration of personal and professional life.
8. **Emphasis on Diversity and Inclusivity:** We celebrate and embrace diversity in all its forms. Our office is committed to creating an inclusive and equitable environment where everyone feels valued and empowered.