

Franklin County Property Tax Assistance Program Application Instructions

What is the Property Tax Assistance Program?

The Property Tax Assistance Program (PTAP) is a group that assists qualifying seniors or those with a permanent disability with onetime financial assistance of partial or full payment of current homeowner taxes. Please note that PTAP does not pay any taxes in arrears. Additionally, PTAP provides connections to resources to assist in helping clients pay future taxes. The funds that support PTAP are provided through a limited donation source.

Who can apply for Property Tax Assistance Program?

Applicants must be aged 60 years or older or be able to provide documentation of permanent disability. The applicant must pay taxes directly to the county treasurer and not through escrow. The property must be owned and occupied by the applicant as their primary residence. The applicant must only own one property. Applicant must have a household income below 150 percent of the federal poverty level at the time when the applicant applies. An applicant may be asked to justify why any savings or readily available resource cannot be used for the property tax payment.

For your reference, the household income associated with 150 percent of the federal poverty level is reflected in the chart below:

Household Size	1	2	3	4	5	6	7	8
2021 150% FPL-Monthly	\$1,610	\$2,178	\$2,745	\$3,313	\$3,880	\$4,448	\$5,015	\$5,583
2021 150% FPL-Annual	\$19,320	\$26,130	\$32,940	\$39,750	\$46,560	\$53,370	\$60,180	\$66,990

How do I apply?

You may apply by contacting the Franklin County Auditor's office at (614) 525-3243 or downloading an application online by visiting www.franklincountyauditor.com and clicking "Property Tax Assistance Program" within the "Real Estate" dropdown menu. Completed and signed applications may be submitted by email to PTAP@franklincountyohio.gov or by mail to Franklin County Auditor, 373 S. High St., 20th Fl. Columbus, OH 43215. You must apply by December 20th for the 1st half tax collection and May 20th for the 2nd half tax collection. After the initial application, applicants must complete an interview either in-person or by phone by no later than two weeks after the application deadline (this may be adjusted exclusively at the discretion of the interviewer).

What is the process after I apply?

Once you apply, the Auditor's office will forward your application to the appropriate Property Tax Assistance Program Committee member. They will then contact you to verify and supplement your application. You will also be sent a worksheet including all the information the interviewer will request. You should gather all monthly bills, benefit program information, and any other documentation of income and expenses for all household members in preparation for the interview. Once the needed information has been provided, your information will be forwarded to the PTAP Committee for review. All applicants will be notified of PTAP Committee decisions by email or postal mail.

Who decides if I get an award?

The PTAP Committee is made up of professionals across community agencies and county offices. The decision to approve or deny assistance is made by a majority vote of the PTAP Committee based on available funds, applicant meeting all requirements, nature of the need, and applicant's ability to pay taxes in the future.

All decisions by the PTAP Committee are final. There is no appeals process. You are welcome to re-apply for PTAP assistance in the future.

FRANKLIN COUNTY PROPERTY TAX ASSISTANCE PROGRAM APPLICATION

Name			
Date of Birth		Are you permanently disabled (i.e., receiving SSI or SSDI)?	Yes No
Street Address			
City, State, Zip Code			
Email Address			
Phone Number		Parcel ID# (if unknown, leave blank)	
Number of People in Household		Number of people in the household who earn income	
Do you own the above referenced property?	Yes No	Are you a veteran or veteran services eligible family member?	Yes No
In the last five years, have all property tax payments been made on time? Yes No	(If no, please explain. This information can be confirmed through the county treasurer's website.)		
Amount of Assistance Requested	\$	Do you escrow your taxes (e.g., pay them to your mortgage holder who then pays to the county)?	Yes No
Monthly Household Income	\$	Annual Household Income	\$
Please include all income and cash or cash equivalent benefits (e.g., SNAP/food stamps) for all household members. The PTAP Committee member will ask for additional details of income and expenses during the follow-up interview.			

By submitting this application, I am acknowledging that I have read and understood the above information. I understand by applying for PTAP that I am not guaranteed that my taxes will be paid. I understand if the tax payment is awarded, payment will be made directly to the Treasurer's office; I will not be receiving any funds or payments directly. I also acknowledge the PTAP committee will be accessing public records related to my taxes and property. Information contained in this application is true and correct to the best of my knowledge.

s/ _____ Date _____
 Applicant signature (including digital or s/Name) **OR**

s/ _____ Date _____
 Signature of FCAO staff who documented applicant's agreement to terms

Office use only:	Hard Copy by mail or in-person	By phone	By email
How was application received:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Received by: _____ Date: _____